

TOOLBOX TALK

DISCUSS WITH CREWS

mm/dd/yyyy

LOADING & UNLOADING EQUIPMENT

Topic Overview

Loading and unloading equipment is associated with hazards affecting the person operating the equipment, equipment damage in the event of a roll-over, and injuries to grounds persons assisting with the task.

Hazards to be aware of

- Equipment failure
- Tow vehicle movement
- Equipment rollover
- Property damage from dislodged debris

Safety Tips

All machines are not loaded and unloaded the same way. The procedures recommended by the manufacturer should always be followed.

- NEVER load or unload the machine by yourself.
- Keep all non-essential personnel clear of the area.
- Ensure a flat deck is positioned on a flat grade, or facing downhill, with a maximum 2% grade.
- Engage the parking brake and chock or block the wheels of the haul vehicle to prevent movement.
- Complete a pre-use inspection on the ramps. NEVER use ramps that are cracked, damaged, or of questionable strength.
- ALWAYS use ramps of adequate size and strength. Be sure the ramps are sufficiently wide, and long enough to provide a safe loading slope.
- The ramp surface must provide adequate traction. Be sure the surface is clean and free of grease, oil, ice, and loose material.
- For proper tie-down instructions, see the manufacturer's manual.
- Ensure all loose parts are secured prior to transport.
- Always remove loose material (mud and gravel) from the trailer deck prior to leaving site.



Resources

For additional information refer to the manufacturer's requirements, company safe work practices and procedures, and WorkSafeBC regulations.

TOOLBOX TALK

LOCATION		DATE	
PRESENTED BY		TIME	

Review previous Workplace Inspections

Review previous Accident/Incident/Near Misses

Other Safety Issues or Suggestions made by Staff

Attendance Record

NAME	SIGNATURE	NAME	SIGNATURE

TOOLBOX MEETING REVIEWED	NAME (PRINT)	SIGNATURE	DATE
MANAGEMENT REP			
WORKER REP			