

TOOLBOX TALK

DISCUSS WITH CREWS

mm/dd/yyyy

EMERGENCY PREPAREDNESS

Topic Overview

Emergencies can occur at any time without warning. The more you are prepared for them, the better you will be able to act, thereby minimizing panic and confusion when an emergency occurs. All sites are different — review the site-specific emergency preparedness plans for each new site you visit

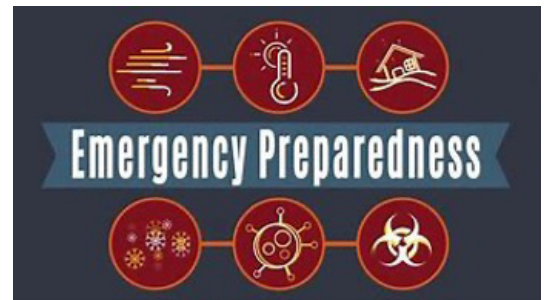
Hazards to be aware of

- Failure to know the process.
- Unidentified potential emergencies.
- Not aware of first aid call protocols.
- Not aware of muster points.

Safety Tips:

If an emergency occurs, quick decisions must be made to minimize injuries and damage.

- Know the location of the site-specific emergency response plan.
- Maintain and clearly identify on-site resources.
- Store emergency equipment where it will be accessible in the event of an emergency.
- Ensure that all employees know how to contact the designated first aid person and know the location of the first aid room/kit.
- Instruct all workers in the use and inspection of fire extinguishers.
- Ensure that spill kits are available, and workers have demonstrated an understanding of the procedures to use the kits.
- Review any potential emergencies which may occur on your site.
- Remember: Emergencies do not only happen at work - create and review a plan at home.



Resources:

For additional information, refer to site-specific plans, company safe work practices and procedures and WorkSafeBC regulations.

TOOLBOX TALK

LOCATION		DATE	
PRESENTED BY		TIME	

Review previous Workplace Inspections

Review previous Accident/Incident/Near Misses

Other Safety Issues or Suggestions made by Staff

Attendance Record

NAME	SIGNATURE	NAME	SIGNATURE

TOOLBOX MEETING REVIEWED	NAME (PRINT)	SIGNATURE	DATE
MANAGEMENT REP			
WORKER REP			